
Hollinswood and Randlay Parish Council

Finance & Audit Committee

Chairman: Cllr H Unwin

Clerk: Katrina Baker MBE CILCA

21st February 2024

Councillor S Unwin	Councillor H Unwin
Councillor J Johnson	Councillor S Snell
Councillor S Vaughan-Hodkinson	Councillor J Creed
Councillor C Turley	

To: All Members of the Finance and Audit Committee

You are invited to the next meeting of the Finance and Audit Committee for 2023/24 which will take place at **Randlay Community Centre** on **Monday, 26th February 2024 at 8.00p.m** for the business listed in the Agenda which follows.

Katrina Baker
Clerk to the Council

A G E N D A

1. Welcome
2. Apologies for absence and to consider the necessary approval
3. To record any Declarations of Interest, over and above the registered list
4. To confirm the Minutes of the meeting held on 15th January 2024
5. Matters Arising, for information, not already included on the Agenda
6. Financial Reports
 - a) To receive the current balances and investment details, as at the end of January 2024 (as circulated)
 - b) To confirm the bank balances as at 26th February 2024
 - c) To consider any vire of funds required for the end of the financial year

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7. Governance Reports

- a) To receive any accidents or near miss reports
- b) To monitor the Risk Management Policy
- c) To confirm completion of the internal audits – Health & Safety and Finance & Payroll
- d) To confirm the Midland Computer process regarding Microsoft Windows 10

8. Other urgent matters (at the discretion of the Chairman)

9. To confirm the date of the next meeting

29th April 2024

8pm

Council Chamber